
3. Christopher will provide a document detailing the various support services that Student Life offers

4. \$FDGHPLF OLIH GRHVQW FXUUHQWO\ KDYH WDUJHWH students. They have programs that

- o Relationship between students and advisors. Students might choose majors based on financial (better job prospects) interest. Talking to students about this is very delicate.
- o Some students do not know how to network, the grades they need to attend graduate school R E W D L Q L Q W H U Q V K L S H [S H U L H Q F H V H W
- o

- Main concern: How the Greencastle Police Officers handled the protest the first time (police brutality incident towards multicultural student/staff member reported)
- => How can DePauw make institutional responses to these questions. Maybe using the new General Education requirements focusing on faculty development and training to help change the overall culture at DePauw given the history.

Minutes for student academic life meeting on October 5th, 2015.

In attendance Craig Carter, Cara Setchell, Dave Berque, Kathryn Millis, Katie Kondry, Aliza Frame, Jason Rose, Khadija Stewart

Item 1 on the agenda:

Minutes from 10/1/2015 approved

Item 2 on the agenda:

Next steps

- x Student Academic Life will share a short report of the agreed upon solution with Craig Slaughter. Craig will be asked to assess the solution in terms of its impact on student's financial aid and taxes (will the food vouchers count as taxable income?).
- x The report will be then be sent to Christopher Wells to share with the president and ask for the funds.

Other solutions discussed:

- x Implement a campus wide food pantry

- o This model has worked well at other larger campuses, there are concerns that this would not work at DePauw because of the stigma associated with food pantries.
- o Find out if our students visit food pantries off campus
- x Change the student meal plan requirements to mandate that each student have access to at least one meal a day
 - o Maybe implement this change when the new dining hall opens
- x Explore the possibility of having food items at the Thrifty tigers.
 - o We do not know the business model at the Thrifty tigers (do students pay what they can for items? Do items have fixed prices etc....)
- x The committee is aware of the fact that some DePauw students are on food stamps.
 - o Do food stamps have an impact on taxes? Financial aid?

- Shopping trips help to make easier for students to get groceries (monthly trips to saraga).

=> Several solutions discussed might carry a stigma and make it uncomfortable for students to take advantage of, we therefore suggest **survey students** and include a few options in the survey and also add open ended **fields** where students can propose solutions.

=> Invite Craig and Kevin to our next meeting to talk about more options.

Student Academic Life meeting on November 19, 2015.

In attendance: Cara Setchell, David Alvarez, Leslie James, Kathryn Millis, Rebecca Schindler, Katie Kondry, Ana Gawlik, Dave Berque, Khadija Stewart.

- 1- Minutes approve from the Nov 5th meeting.
- 2- ~~f " f i • ... ' • • with regards to student safety issues:~~
 - a. The campus is currently looking into increasing safety on campus, the plan includes:
 - i. Phase 1: They will be replacing lighting and all outdoor cameras on campus
 - ii. Phase 2: looking for areas where they need to put cameras on campus and also add more lighting on campus.
 - iii. Will replace all blue lights on campus with very bright LEDs.
- 3- ~~f " f i • ... ' • • † • - • TM < - Š " student who complained~~ that he/she felt threatened by a public safety officer
 - a. The director of public safety is spending an appropriate amount of time to try to understand what happened so that they can train their

public safety which is obligated – ‘ ’ ‡ ‘ ’ – – ‘ – Š ‡ ’ ” ‘ • ‡ ... — – ‘ ” ï • ‘ ^ ^ < ...
Students are not really aware of this option.

- c. Students are told the appropriate channels to go through but students

- x There was never a WT meal plan in the past (they would use fall or spring semester meal plan)
 - x Introducing a WT fee makes allows for transparency so that students can seek financial aid.
 - x Packaging process: students with financial need are eligible for a subsidy as high as 80% this is automatic.
 - x Students living in residence halls who are enrolled in a class or are doing work with faculty members are required to be on the plan.
 - x First email sent in March 2015 - The change has been on the website since March
 - x Some students dropped their WT courses to avoid paying the fee
 - x Students staying on campus who are not taking courses can adopt the plan.
 - x Administration will communicate with students tomorrow with all the info.
- so ya 113.54 651.34 Tm [()] TJ E0paa-9(would usJ3ass 609.1 Tm ee)4(e) Br> ()] TJ act3(on w

Minutes from Feb 4th, 2016 Student Academic Life meeting.

In attendance: Ora Setchell, Leslie James, Kathryn Millis, Rebecca

Schindler, Anna Gawlik, Craig Carter, Dave Berque, Katie Kondry, Khadija Stewart.

1. Discuss our new charge:

Charge, given to us on Dec 8th, 2015 to be discussed in spring 2016

In collaboration with the Office of Academic Affairs, the Vice President for Academic Affairs will request that the new Student Academic Life Committee place on its agenda, at the beginning of the fall 2015 semester, a review of the policies and procedures for reporting and investigating concerns of bias and discrimination in the classroom.

Suggested resource by Anne Harris: sites.allegheeny.edu/class/bias/

=> Student Life worked on creating procedures for reporting concerns of bias and

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- For over 5 years, Student Life has had a bias response team. The numbers of reports has gone up and they decided to create a formal protocol.
- In the current version of the protocol, Student Life has definitions for a bias incident, hate crime and micro aggressive behaviors. They also now have trained on call staff to be able to respond to a bias incident when it occurs on campus (several tiers of on call personnel).
- The response team maintains a log of all reports received, they will also disseminate reports to the community including the general outcomes.

We decided as a committee to have a single form of reporting and depending on the type/location of the incident and the parties involved (ex, incident in the classroom vs outside of the classroom), different offices will need to handle the report. Therefore, the proposal that Student

Student Academic Life meeting on 2/25/2016.

In attendance: Dave Berque, David Alvarez, Kathryn Millis, Leslie James, Rebecca Schindler, Khadija Stewart, Katie Kondry

1) Discussion of bias incident reporting:

- a. We discussed replacing the word believe with the word feel.
- b. We then decided to report an incident in which a faculty member might have shown bias, ...
- c. I will send the document to Cará for additional comments and suggestions
- d. We will discuss the reporting form as a committee once we have a draft.

2) Discussion of the library reserve textbook program:

- a. Some departments (econ) have big endowed funds that could potentially be used to purchase several econ books and put them on reserve.
- b. Librarians would like this program started with books for first year classes.
- c. We should not set the limit by the book but rather by the total number of books required for the particular class.
- d. E-books bound by licensing, some have— Only available on certain books.
- e. We could start with an audit of the first year classes and how many books would be needed.
- f. Might be a good idea to share this proposal with faculty and get their feedback (in case there are strong oppositions).
- g. Good will venture that can be adjusted based on experience.
- h. Lack of academic books affects low-income students particularly during their first year. This could potentially be a solution for students who can not afford to purchase their own books.
- i. Faculty members will need to inform the library of the books they plan to use sufficiently ahead of time so the library can have enough time to order the books.
- j. Library will be able to deal with the extra work flow of the extra reserves. Space issues could be resolved.
- k. Kathryn added that the library will need to pay staff to add the reserve books

can't wait to be done by staff at slow times or ~~over~~ covering a service desk. It's hardly prohibitive, but is a factor I ought to have raised.
=> Dave Berque will

In attendance: Dave Berque, Kevin Kessinger, Kathryn Millis, Cara Setchell, David Alvarez, Katie Kondry, Bruce Clute, Khadija Stewart, Craig Carter, Anna Gawlik

Minutes from 3/17/2016

- 1.

3. Book proposal discussion:
 - i. Rick and Dave worked on the book proposal and Rick received feedback from his

Minutes - 3/31/2016

In attendance: Dave Berque, Kathryn Millis, Cara Setchell, Khadija Stewart, Leslie James, Anna Gawlik, Aliza Frame, Louffi Jirari.

- 1) Approval of minutes from 3/17/2016
- 2) Aliza Frame, Director of International Student Services (ISS) –
 - a. Sometimes, international students do not feel included in efforts of

- n. ISS + Academic Life staff to improve monitoring students and being proactive about identifying students with concerns or issues before students become high concern students.
- o. Having three divisions work together (student life, academic life + ISS or admission)
- p. Maybe identify moments that can create an experience from home,